



City of Arnold

Ron Counts, Mayor

December 29, 2010

Dear Consultant:

The City of Arnold is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

City of Arnold will evaluate firms based on a) experience and competence, b) the capacity of the firm to perform the work in the timeframe needed, c) past performance, and d) proximity to and familiarity with the project area. (23 CFR 172 Administration of Engineering & Design Related Service Contracts and RSMo 8.285 through 8.291)

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 3 P.M. January 24, 2011 at Arnold City Hall 2101 Jeffco Blvd, Arnold, MO 63010.

Sincerely,

Bryson E. Baker, PE
Director of Public Works

Attachment

City Hall
2101 Jeffco Blvd.
Arnold, MO 63010
636/296-2100

Parks and Recreation
1695 Missouri State Rd.
Arnold, MO 63010
636/282-2380

Public Works
2912 Arnold Tenbrook
Arnold, MO 63010
636/282-2386

Arnold/Jefferson County	
Federal Aid No.:	STP-5403(614)
Location:	Missouri Route 141 and Astra Way Drive
Proposed Improvement:	Intersection Improvements and Signal Upgrade
Length:	0.16 Miles
Approximate Construction Cost:	\$894,000.00
DBE Goal Determination	20%
Consultant Services Required:	<i>Construction Engineering Material Testing</i>
Other Comments:	
Contact:	<i>Bryson E. Baker, P.E. 2729 Arnold Tenbrook Road Arnold, Missouri 63010 636-282-2386 bbaker@arnoldmo.org</i>
Deadline:	<i>3:00 P.M., January 24, 2011</i>