

Coventry Health Care  
Enrollment Department  
P.O. Box 30088  
Salt Lake City, UT 84130

Re: MoDOT/MSHP Medical Plan

Dear MoDOT/MSHP member,

If you or a family member(s) are covered by more than one health plan (including Medicare), coordination of benefits (COB) is a process that can help you to receive the most from your coverage and may save you money.

COB is part of your current policy and is a system for determining which health plan has primary responsibility for payment. It assigns the cost of a service appropriately between plans according to established rules so you may receive greater benefits allowed under each plan and it may significantly reduce your out-of-pocket expenses depending on the level of plan coverage.

In order for you to get the full benefit from your health plan, we need current and accurate information about any other benefits (including Medicare) that cover you or any member of your family. Please complete the enclosed Coordination of Benefits (COB) Questionnaire and return it to Coventry Health Care, Inc. Please be sure to sign and date the enclosed form and return it to Coventry.

Regardless of whether you or your dependents have other insurance or not, we will need to know that information. **If Coventry does not hear back from you by January 16, 2009 Coventry will assume that you have insurance through another carrier and will deny future claims until this information is received.**

**You may contact Coventry with this information in several ways.**

- **You may mail the form with the completed information to:**  
Coventry Health Care  
Enrollment Department  
P.O Box 30088  
Salt Lake City, UT 84130
- **You may fax the form with the completed information to: 1-800-803-5350**
- **You may email your information to: [MarketingGHP@cvtv.com](mailto:MarketingGHP@cvtv.com)**
- **You may call Coventry Member Services with completed information at the following number: 1-800-627-6406**

Should you have any questions regarding this correspondence, please contact Coventry's Member Service Department at their toll free number @ 1-800-627-6406.

Thank you very much for responding to these questions regarding COB. We are looking forward to being the Plan Administrator for MoDOT/MSHP.

Sincerely,

Coventry Health Care  
Enrollment Department

